## **Family Information: Reopening Secondary Schools**

Which is the best program for your child?



All secondary schools will offer families a choice of two learning programs starting on the date we are able to reopen and going through the end of the 2020-21 school year on June 4:

- Hybrid instruction: Learning at school 2 mornings per week and at home 3 days per week
- Distance Learning: Learning at home 5 days per week



Both programs will cover the same curriculum and families should choose what is best for their individual situation. One family may include people who are vulnerable to COVID, making Distance Learning the best choice. Another family may have a child who struggles with Distance Learning, making Hybrid the best choice. A third family with two children may choose Hybrid for one, and Distance Learning for another. The information in this document is for secondary schools, but elementary school students will also have both options available.

You will receive a message on **February 23** asking you to choose between Hybrid and Distance Learning for your child for the rest of the 2020-21 school year. Families with multiple children will fill out a separate survey for each child.

What is the daily schedule for Hybrid students?



On days your child is learning in person at school, the school day will be scheduled as shown below. Students will have lunch at home.

#### **Golden West**

In-person instruction and live streaming at home

Period 1 8:00 am—9:02 am
Period 3 9:06 am—10:08 am
Period 5 10:12 am—11:14 am
Period 7 11:18 am—12:00 noon

Afternoon Distance Learning schedule (live online instruction at the beginning of the period for classes not live streaming)

#### Monday

- Period 1 12:30 pm—1:00 pm
- Period 3 1:00 pm—1:30 pm

#### Tuesday

- Period 5 12:30 pm—1:00 pm
- Period 7 1:00 pm—1:30 pm

#### Thursday

- Period 1 12:30 pm—1:00 pm
- Period 3 1:00 pm—1:30 pm

## Friday

- Period 5 12:30 pm—1:00 pm
- Period 7 1:00 pm—1:30 pm

### Wednesdays

On Wednesdays, one period meets in the morning from 8:00-8:30 am. The schedule rotates weekly, and families will be given a calendar of rotations. The other three classes not meeting for live instruction will continue to have required assignments that must be completed.

### Vanden

In-person instruction and live streaming at home (about first 30 minutes of class period)

Period 4 7:50 am—9:15 am
Period 5 9:20 am—10:50 am
Period 6 10:55 am—12:20 pm

Afternoon Distance Learning schedule (live class for those classes not streaming in the morning/office hours)

### Monday

- Period 4 1:00 pm—1:30 pm
- Period 5 1:30 pm—2:00 pm

### Tuesday

- Period 4 1:00 pm—1:30 pm
- Period 6 1:30 pm—2:00 pm

### Thursday

- Period 5 1:00 pm—1:30 pm
- Period 6 1:30 pm—2:00 pm

## Wednesdays (distance learning for all students)

- Period 4 7:50 am—8:35 am
- Period 5 8:40 am—9:25 am
- Period 6 9:30 am—10:15 am

When will Hybrid start?



The Board decided on December 15 to reopen secondary schools on March 29 contingent upon Solano County being in the Red Tier for two consecutive weeks. Because we are not in the Red Tier yet, it is possible that this date could change. On March 10, we will send families an update on the Hybrid start date.

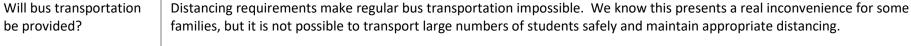
Information about our county's progress toward the Red Tier may be found on the state's <u>Blueprint for a Safer Economy</u> website.

Will my child's teachers change?



One or more of your child's teacher could change in some cases. If we have a situation where we can regroup students to create class sections that are Hybrid only and Distance Learning only, we will try to do that. However, we know that in most cases, a class section is likely to include both Hybrid and Distance Learning students, and by using the schedules above, we can serve both groups.

Will bus transportation





Which two days will my child attend school?

All students will be assigned to a cohort, and all students with the same address (household members) were placed in the same cohort.

25% Hybrid: When Hybrid begins, students will attend one day per week. This is because we need to help our students learn new routines and expectations, adjust our plans for managing pickup and drop off, recesses, cleaning, and lunch distribution (to eat at home) after we see how they are working. Ensuring safety must remain our priority. We need some time to adjust operations while numbers of students on campus are small.

Hybrid students will be assigned to Cohort A (Monday), B (Tuesday), C (Thursday), or D (Friday).

## 25% Hybrid schedule



The limiting factor for having students in classrooms is group size. We need to keep students six feet apart in the classroom. With distancing in place, most of our rooms can safely accommodate about half the usual number of students.

50% Hybrid: in 50%, Hybrid students will come to school two days each week. Cohorts A and B will attend both Monday and Tuesday. Cohorts C and D will attend both Thursday and Friday.

# 50% Hybrid schedule



Will the Distance Learning program be exactly as it is now?

Details will depend on numbers. Where we have classes that have Distance Learning students only, the program will be very similar to what we are doing now. Where we have mixed classes, teachers will need to provide Distance Learning instruction outside the time they are with students at school in the morning, so the instruction would either take place through a live broadcast from the classroom or in the afternoon during a time for Distance Learning students only, and is likely to be shorter than what is being provided now.

#### How will attendance be taken?

Any of the following will count as attendance:

- Present in online learning session on a day when the student is learning at home
- Completing work assigned for a day when the student is learning at home (check Google Classroom for assignments)
- Present at school on a day a Hybrid student is assigned to attend

Students who are ill or absent can make up attendance and be counted as present from either participating in online learning or completing the assigned work or both. Please check your child's attendance record using the Parent Portal. There is a key showing the codes for the various types of attendance.

What measures are you taking to help students stay safe at school?

We have 8 layered measures in place to reduce virus transmission. Please note that the information below could change if we receive updated guidance.



Students, staff, and any other people on campus are required to wear a mask in accordance with California Department of Public Health guidance. The mask must be worn over the mouth and nose. It must be multilayered and made of tightly woven material. If a student arrives without a mask, we will provide one. A face shield without a mask does not provide adequate protection.

Masks are an essential part of our prevention strategy, and even students with health conditions such as asthma can wear masks. If a family does not support their child being required to wear a mask, or the child refuses to wear it, choose Distance Learning. Masks are only required on campus.

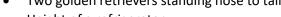
We appreciate the strong support we have heard from families for requiring masks. Implementing measures to reduce virus transmission truly takes a village.

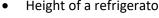
We need to maintain six feet between people at school. You can help your child learn to estimate six feet by thinking about common examples of what six feet looks like:

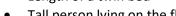
- Pool noodle
- Yoga mat
- Three-seat sofa
- Dog leash
- Width of a car
- Two golden retrievers standing nose to tail
- Height of a refrigerator
- Length of a twin bed
- Tall person lying on the floor

We will be asking students to keep six feet between people in lines, in the classroom, and at recess. We have signs and floor stickers for reminders, and you can help by having your child learn to estimate six feet by practicing with family members.

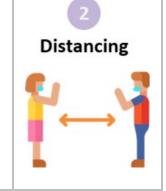
What do the plexiglass shields look like?

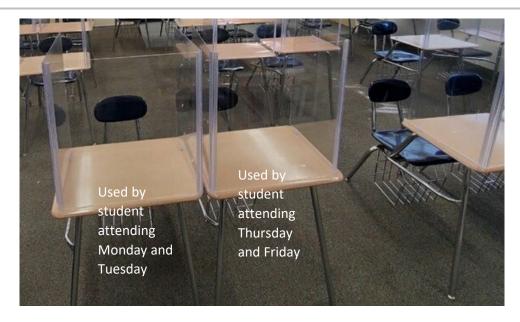






Height of a door

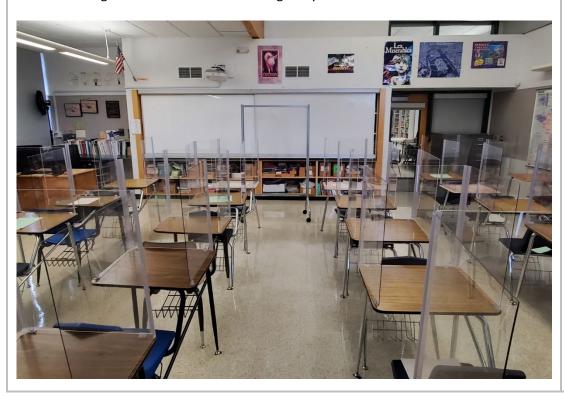




Student desks will have plexiglass shields. These plexiglass shields provide an additional layer of protection on top of the masks. If you look carefully at the desk beside the LCD projector at the right, you can see one of the little clips that sticks to the desk to keep the shield from falling off.

The pictures above show two desks right next to each other. Only one desk would be occupied on a given period. This ensures students are at least six feet apart in the classroom. In secondary classrooms, this looks like a diamond pattern with students spaced the maximum distance apart.

We will avoid the need to share books or other materials students may use in class. We will check out a keyboard and mouse to students in classes requiring daily computer use to avoid having more than one student using a keyboard.









In our secondary schools, students attend 3-4 different classes, so we cannot have pure cohorts (groups of students who do not mix with other students). Most classes will have 12-18 students. Exact group sizes will depend on the number of students selecting the Hybrid program.

It is very important for students to attend school only on days they are scheduled for in person instruction. If a student comes on the wrong day, we would not have space to accommodate them. Students who arrive on the wrong day will be sent home.

Schools will provide calendars that show which days your child will attend.

Hand hygiene helps reduce virus spread. Every classroom with a sink has soap and paper towels. All classrooms and offices have hand sanitizer. Our hand sanitizer is the ethyl alcohol type recommended for use by children. We have also added freestanding hand sanitizer stations throughout the school.

Teachers will provide instruction on proper hand washing and hand sanitizing, and students will be encouraged to wash their hands after using the restroom and to wash hands or use hand sanitizer throughout the day as needed.







We usually encourage students to come to school every day, but we need to shift our thinking about attendance in favor of having students stay home if they have any of the following symptoms, even if they are mild. The good news here is that they will not miss out on learning by staying home: They can join the students learning from home, and work on their assignments.

We are depending on you to screen your children for symptoms of COVID-19 every day before sending them to school. Our staff will also do wellness self-checks before coming in each day.

People with these symptoms may possibly have COVID-19, and <u>must stay home</u>. If symptoms start while your child is at school, we will call you to pick your child up right away.

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

We are depending on our whole school community to work together to keep the virus out of our schools. A morning health check is a critical piece of that effort.

### Water bottles



Please make sure your child brings a personal water bottle labeled with their first and last name to school every day. We want to be sure students can easily get a drink when thirsty, but we want to avoid the use of shared drinking fountains.





We have greatly enhanced our facility cleaning schedules and processes. Student restrooms will be cleaned three times per day, twice while students are at school, and again in the afternoon after students leave. Restrooms in one area may be closed briefly for cleaning, but other restrooms will remain open. All high touch surfaces in restrooms will be thoroughly cleaned, toilets and sinks will be cleaned, and the custodian will check to be sure soap and paper towel dispensers are full.

Other high-touch surfaces, such as door hardware, will also be cleaned multiple times per day. After students leave, classrooms will be thoroughly cleaned. This includes our normal cleaning, but adds special emphasis on sinks, countertops, and desks. Door hardware, sink faucets, and dispensers will get special attention. The custodian will also check to be sure there are paper towels, soap, and hand sanitizer. Teachers may also request these supplies at any time.

We will continue our regular cleaning of kitchens, floors, and non-classroom spaces, with door hardware, light switches, and other high-touch surfaces receiving extra attention.

If a person with COVID symptoms has been in the room, or if we receive information about a confirmed COVID case that has recently been in that room, we will move the students to an empty clean space and sanitize the classroom using an electrostatic sprayer that ensures complete disinfectant coverage of surfaces. The disinfectant we use is listed on the Environmental Protection Agency's EPA N List, which means it has been tested and shown to be effective against the COVID virus while also being safe for use in schools. Its active ingredient is hydrogen peroxide, and it dries without leaving a residue. Although it would be safe to return the students to the room after the disinfectant dries (approximately 10 minutes), we will keep the students in their alternate learning space for the rest of the day and not return them to that classroom until the next day.



As recommended by public health officials, we have enhanced classroom ventilation. Before our schools reopen, the recommended MERV-13 filters will have been installed in our heating and air conditioning systems. We also have air purifiers that can be used where needed. In addition, teachers will be opening doors and windows to increase air circulation when weather permits.









<u>Isolation</u>: Schools have identified spaces where students with symptoms can be immediately isolated while parents are on their way to school to pick them up. These spaces will be disinfected after use.

Contact tracing: We have rosters and logs to help us identify anyone who has been in contact with someone identified as having COVID-19. We also have contact information for everyone on our school sites. We work with Solano County Public Health on contact tracing. We also report cases to them, and get their advice on actions we should take.

<u>Notification</u>: We will notify you using Aeries Communications if any of the following occur. Names and details will not be shared to protect confidentiality.

- Confirmed COVID-19 case in a student or staff member in one of your child's classes
- Confirmed COVID-19 case that is a close contact of a student or staff member in one of your child's classes
- Student or staff member in one of your child's classes was sent home with symptoms of COVID-19

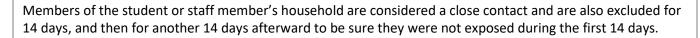
<u>Close contact</u>: A close contact is defined as a person who has been within 6 feet of a case for more than 15 minutes cumulative within a 24-hour period, regardless of face coverings.

How long do students or staff with COVID-19 symptoms need to stay out of school? 14 days. People with COVID-19 symptoms may return to school when they have been fever-free for at least 24 hours and have <u>one</u> of the following:

- 14 days have passed
- Student or staff member has documentation of a negative COVID-19 test taken after symptom onset
- Healthcare provider documentation that symptoms are from an underlying condition such as asthma or allergies, or documentation that the symptoms are from a different diagnosis; the note <u>must</u> say specifically that COVID-19 is not suspected

What about students or staff who have tested positive for COVID-19?

Students or staff who have tested positive for COVID-19 may return after 14 days from the symptom onset date or the specimen collection date if the person is asymptomatic (showing no symptoms).





What about students or staff who have a close contact who tested positive for COVID-19? The student or staff member must be excluded from school for 14 days from the last exposure per California Department of Public Health (CDPH) quarantine guidelines. If the person becomes symptomatic (showing symptoms), the guidelines for a person with COVID apply.

When does the whole class get excluded from school?

If there is a positive case in a class, all students and staff in that class will shift to Distance Learning for 14 days. At the secondary level, this usually means 3-4 classes move to Distance Learning because the case is likely to have been with multiple classes.

When would the whole school be closed and all students shifted to Distance Learning?

Three confirmed cases at a school in a 14-day period is considered an outbreak and the district will consult with Solano County Public Health about closure. Although classes may be shifted to Distance Learning at home, the school remains in session unless, within a 14-day period, there are outbreaks in 25% of classrooms or more, or three outbreaks have occurred and more than 5% of the school population is affected. Districts may also close schools before these thresholds are reached, and it is likely we would take that action because multiple outbreaks indicate the virus is spreading either in the local community or at school.

How is a day defined?

In this document, a day is a calendar day, not a school day. Weekends and holidays count as days.

I have some questions. Who should I contact?

Please contact your child's school with questions. You may call the school's main number or use these email addresses:

Golden West: <u>GoldenWest@travisusd.org</u>
 Vanden High: <u>Vanden@travisusd.org</u>